

**CLARKSBURG WATER BOARD  
REGULAR BOARD MEETING**

**\* \* AGENDA \* \***

**WEDNESDAY, JANUARY 28, 2026 – 3:00 P.M. (EDT)**

**CLARKSBURG WATER BOARD TREATMENT PLANT BUILDING  
1001 SOUTH CHESTNUT STREET, CLARKSBURG, WV 26301**

**I. WELCOME**

**II. PLEDGE OF ALLEGIANCE**

**III. CALL TO ORDER**

**IV. CALL OF ROLL**

**V. COMMUNICATIONS AND PUBLIC COMMENTS** – *Persons speaking during Public Comments may address the Clarksburg Water Board (CWB) on any matter within the CWB's jurisdiction. Comments are limited to five (5) minutes. If individuals wish to speak, please fill out a "Speaker's Slip" and submit it to the General Manager before the meeting. State law generally prohibits the CWB from taking action on any issue not included on the agenda. Concerns presented may be added to the next agenda or referred to staff.*

**VI. READING AND APPROVAL OF MINUTES**

- Consider the minutes of the Regular Board Meeting on Wednesday, January 14, 2026.

**VII. FINANCIAL ITEMS**

- Consider the financial statements for the month ending December 31, 2025. – Director of Finance Jason Ferrell

**VIII. GENERAL MANAGER'S REPORT AND BUSINESS MATTERS**

- Water System Improvements Project - Phase 3A and Phase 3B
  - Project Update

- Consider all actionable items including but not limited to cost estimates, budget revisions, contracts, bids, quotes, invoices, pay requisitions, resolutions, and change orders.
- Snake Hollow Road Water Line Extension Project
  - Project Update
  - Consider all actionable items including but not limited to cost estimates, budget revisions, contracts, bids, quotes, invoices, pay requisitions, resolutions, and change orders.
- Second Street Pump Station Project
  - Project Update
  - Consider all actionable items including but not limited to cost estimates, budget revisions, contracts, bids, quotes, invoices, pay requisitions, resolutions, and change orders.
- TTHM Removal Project
  - Project Update
  - Consider all actionable items including but not limited to cost estimates, budget revisions, contracts, bids, quotes, invoices, pay requisitions, resolutions, and change orders.
- Security Enhancement Project
  - Project Update
  - Consider all actionable items including but not limited to cost estimates, budget revisions, contracts, bids, quotes, invoices, pay requisitions, resolutions, and change orders.
- Operation and Maintenance Agreement between Clarksburg Water Board and Short Line Public Service District
  - Operation and Maintenance Update
  - Consider all actionable items including but not limited to cost estimates, contracts, agreements, bids, quotes, invoices, pay requisitions, resolutions, and change orders.

➤ Summit Park Public Service District Acquisition

- Acquisition Update
- Consider all actionable items including but not limited to deeds, rights-of-way, contracts, agreements, bills of sale, tariff changes, and resolutions.

**IX. BOARD MEMBER AND EMPLOYEE REPORTS**

- Board Member Reports and Comments
- Employee Reports and Comments

**X. EXECUTIVE SESSION**

- Pending Litigations and Employee Matters – *These agenda items may be discussed in Executive Session, under West Virginia Code 6-9A-4 (12) – Attorney/Client Privilege.*
- Discussion of pending litigations and employee matters.
  - Consider matters resulting from the Executive Session in regards to pending litigations and employee matters.

**XI. ADJOURNMENT**

**NOTICE OF NEXT MEETING**

The next scheduled Board Meeting is set for 3:00 P.M. (EDT) on Wednesday, February 11, 2026, in the Board Room, located on the first floor of the Clarksburg Water Board Treatment Plant Building, 1001 South Chestnut Street, Clarksburg, West Virginia.

**CERTIFICATE**

I, the undersigned authority, do hereby certify that this agenda was posted on the front door of the Clarksburg Water Treatment Plant Building, 1001 South Chestnut Street, Clarksburg, West Virginia at 2:39 P.M. (EDT) on Friday, January 23, 2026.

Copies of this agenda have been provided to those members of the media requesting such information.



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Jason L. Myers, General Manager

### **NOTICE OF ASSISTANCE AT PUBLIC MEETINGS**

The Clarksburg Water Board is committed to complying with the Americans with Disabilities Act. The Clarksburg Water Board Treatment Plant Building is wheelchair accessible with specially marked parking available. Persons with disabilities who plan to attend this meeting or may need assistance are requested to contact the Clarksburg Water Board at (304) 623-3711.